

**OFFICE OF HIGHER EDUCATION**  
**Addendum to the NC-SARA Renewal Application**  
**FOR CT IN-STATE INSTITUTIONS participating in NC-SARA**  
*Effective July 1, 2021*

The attached form, properly completed and with supporting documentation, shall serve as an addendum to the NC-SARA Application for Connecticut institutions of higher education. This addendum must accompany any NC-SARA Renewal or Initial Application effective July 1, 2021.

**Licensure Disclosure Per SARA Manual 20.3**

1. Provide a sample licensure disclosure email or letter that is being sent directly to students.
2. How often does the institution communicate with students regarding licensure disclosure?  
What is the process for tracking students who are in licensure programs?
3. Please provide links to the licensure disclosure section on your institution's website.
4. Please provide the name and contact information of any faculty and staff that are working on licensure disclosure.
5. A list of academic programs that require licensure disclosure.