

## IV. Admission Requirements

### Eligibility Requirements for Admission

1. **Degree Requirement:**

Bachelor's Degree or higher from a [regionally accredited institution of higher education](#) and a passing score on the respective PII test or ACTFL OPI and WPT tests. Applicants with a bachelor's degree earned outside of the U.S. must have their credentials evaluated by agencies approved by the Connecticut State Department of Education.

2. **GPA Requirement**

A minimum grade point average (GPA) of "B" (3.0 on a 4.0 scale) in either an undergraduate degree program or at least 24 semester hours of graduate study is required. If applicants do not meet these requirements, they must apply for a GPA waiver for consideration as part of the online application.

3. **Testing Requirement**

**Praxis Core Academic Skills Test:** Official passing scores on Praxis Core (reading 156, writing 162, math 150) are required. Praxis Core waivers are available based on obtaining minimum scores on the SAT, ACT, GRE, or PAA, as outlined in the following [document](#). The application for the Praxis Core Waiver can be found [here](#). Include **code 3007** to have scores sent electronically to ARC.

**Praxis II Subject Area Test/ACTFL:** Official passing scores on Praxis II test for all certification areas except World Language are required. Include **code 3007** to have scores sent electronically to ARC.

World Language applicants, official passing scores on ACTF (OPI & WPT). Refer to Section V for more information.

**Please note that there are no waivers for Praxis II/ACTFL.**

### Application Requirements

1. Complete the [Application for Admission](#).
2. Send a current resume with the signature page and a **non-refundable** application fee via mail.
3. Send three sealed and current letters of reference along with reference forms contained in the online application. Reference letters must be received by ARC in sealed envelopes, and must be original signed letters.
4. Official passing scores on Praxis Core must be sent directly to ARC **from** the Educational Testing Service or evidence of obtaining minimum scores on the SAT, ACT, GRE, or PAA, by the application deadline. Information can be found [here](#).
5. Official passing Praxis II scores must be sent directly to ARC **from** the Educational Testing Service by the application deadline. Information can be found [here](#).
6. World Language applicants must send their official Oral Proficiency Interview (OPI) and Writing Proficiency Test (WPT) scores directly to ARC by the application deadline. Candidates must achieve the

required scores on ACTFL OPI/WPT tests to be considered for the program.

7. Official college transcripts for undergraduate and graduate work must be sent directly to ARC **by all institutions** in sealed envelopes or electronically. If transcripts are sent to you and are in sealed envelopes, you may submit the sealed envelopes to ARC.
8. If your bachelor's degree, or any other college credit, was earned at a higher education institution outside of the United States, you will need to have your foreign credentials evaluated by an evaluation service that has been approved by CSDE. Refer to Section VI for additional information.
9. If required, a GPA waiver is submitted as part of the online application.

## **ARC Application Review and Admissions Process**

An Admissions Committee reviews all applications based on:

1. Academic Strength/Content Knowledge Transcript Analysis:
2. Work Experience
3. Teaching and Other Experiences Involving Youth
4. Communication
5. Personal References
6. Required Testing

### **Admissions Process**

1. Eligibility Review: ARC reviews all applications for completeness and determines if the candidate meets all eligibility requirements. **Incomplete applications are not reviewed.** Applicants are responsible for monitoring the application process online by logging into their account. Applicants may view their status online once they have submitted their application and ARC is in receipt of the required application fee and other required documents.
2. Interview: ARC conducts interviews for all qualified candidates and may also request additional evidence of English language proficiency. If you are not a native speaker of English, you may be required to submit evidence of your proficiency in the English language. See [here](#) for requirements.
3. Offer of Admission: ARC sends formal offers of acceptance with a response due date. In some cases, ARC may place applicants on a waiting list because of limited placements in a specific subject area program. Failure to respond to the letter of acceptance or to submit the initial deposit by the published due dates will result in the forfeiture of the applicant's admission to the program.